



**Picayune Rancheria
of the
CHUKCHANSI INDIANS**

Grade Incentive/Honorarium Application

Youth Grade Incentive/Honorarium: For all eligible students, grades TK-12, with proof of school enrollment and cumulative GPA of 2.0 or higher. Incentive amount is based on grade attended and GPA of each student. A copy of the final grade report card or student transcripts reflecting all semester/trimesters showing the cumulative GPA which will be the only acceptable documents verifying school enrollment and grade incentive requirements for grades 4-12. For grades TK-3, verification of school enrollment is required to receive standardized Youth Grade Incentive. For students on an IEP, please provide a report card or a letter/email of the student's most recent accomplishments, stating that your student met their academic goals. Incentive amount is based on goals that have been successfully met.

Documents for **proof of school enrollment** MUST include school name, child's name, and ALL grades for the previous school year (complete academic transcript/report card).

To be eligible for 8th grade promotion honorarium or 12th grade graduation honorarium, transcripts reflecting completion of 8th/12th grade OR completion/graduation certificate are required.

Parent/Guardian Information:

Parent/Guardian: _____ Tribal ID: _____

Mailing Address: _____

Physical Address (If different): _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Child(ren) Information: (Grade Incentive/Honorarium) *

Child Name:	Date of Birth	Tribal ID:
School Attending:	Grade & School Year:	Cumulative GPA:
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Child(ren) Information: (Grade Incentive/Honorarium)

Child Name:	Date of Birth	Tribal ID:
School Attending:	Grade & School Year:	Cumulative GPA:
Child Name:	Date of Birth	Tribal ID:
School Attending:	Grade & School Year:	Cumulative GPA:

Documentation Checklist:

- Completed application (every box is filled out)
- End of year report card/transcripts with cumulative GPA listed (Grade Incentive)
- Copy of completion certificate/graduation diploma

Application Submission and Review:

- Applications may be picked up at the Tribal Government Office or sent by email/mail as requested.
- Completed applications are to be submitted to the Tribal Government Office
 - In person: 49260 Chapell Hill Drive, Oakhurst, CA 93644 (ask for date stamped copy).
 - Email: educationapplication@chukchansi-nsn.gov
 - Mail: Attn: Education Department: PO Box 2226, Oakhurst, CA 93644
- Completed applications will be submitted to the Enrollment Department for enrollment and eligibility verification. A copy of the child's birth certificate must be on file for eligibility verification.
- Check requests for verified applications will be submitted to the Finance Department for processing. If application and proof of enrollment are submitted by the **priority processing deadline, June 26th**, checks/direct deposit will be mailed by July 8th. Paperwork submitted after the June 26th deadline will be sent after July 8th. This check process can take up to 2 weeks. Checks will be mailed to the existing address on file. It can take 7-20 business days to receive a check by mail. Stop payment for checks not received will not be allowed until a 10-day window has passed from the check date. Checks will be reprocessed after the 10-day window.
- You must send your application for the Grade Incentive/Honorarium by **September 30th**. Any applications received after this date will be automatically rejected. Any petitions to extend this deadline with good cause must be approved by the Education Director.



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- If you need additional space for benefits, please attach a separate sheet of paper with all required information. Documents must be sent per application (transcripts for Clothing Allowance are not applicable for Honorarium applications, etc).
- **For any additional information, please contact:**
 Lane Greathouse, Academic Advisor – educationapplication@chukchansi-nsn.gov —
 Judy Lynn Lewis, Education Director – jlewis-director@chukchansi-nsn.gov

For priority processing, please have all completed areas of the application and documentation submitted no later than July 2nd. Anything received after the deadline will be processed in the order received and are subject to a 3-4 week processing timeline.

Please select how you would like your benefits:

Check <input type="checkbox"/>	<i>Please be sure mailing address is up to date with Enrollment Department. To update address, please contact the Enrollment Department: EnrollmentDept@chukchansi-nsn.gov</i>
Direct Deposit <input type="checkbox"/>	<i>For Direct Deposit please contact Finance at directdeposit@chukchansi-nsn.gov Please note that Direct Deposit is only available for applications received by priority processing deadline: June 26th</i>

By signing this document, you are acknowledging and agreeing to adhere to the terms outlined in the Grade Incentive/Honorarium Application.

Parent/Guardian Signature: _____ Date: _____

For Office Use Only:

Education Department:	Date Received:	Education Signature:	Date Sent to Enrollment:
Enrollment Verification:	Enrolled: Y/N Notes:	Enrollment Signature:	Date:
Enrollment Verification:	Enrolled: Y/N Notes:	Enrollment Signature:	Date: