



Picayune Rancheria of the Chukchansi Indians

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Request for Proposal (RFP)

Procurement of DNA Testing Facility

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November 20, 2025

Request for Proposal: DNA Testing Facility

GENERAL BACKGROUND

The Picayune Rancheria of the Chukchansi Indians is seeking proposal from accredited and state licensed DNA testing facilities to provide professional, accurate, and timely DNA analysis services for enrollment purposes in accordance with applicable federal and tribal standards.

SCOPE OF WORK

The contractor shall provide comprehensive DNA testing and analysis services to Picayune Rancheria of the Chukchansi Indians, including but not limited to:

- Conduct genetic testing to confirm parentage or testing of other family members, as requested by the Tribe.
 - Capability to perform testing services nationwide and internationally, as requested by the Tribe.
- Sample Processing
 - Process biological samples for enrollment purposes in accordance with all applicable federal and tribal standards.
 - Specimen collection services.
 - Receive, log, and securely store biological samples submitted by individuals referred to the facility.
 - Maintain full chain of custody documentation for all samples.
 - Store samples securely and perform quality control checks to ensure sample integrity.
- DNA Extraction and Analysis
 - Provide professional, accurate, and timely DNA analysis services for enrollment purposes in accordance with applicable federal and tribal standards.
 - Extract, quantify, and analyze DNA using validated, accredited methods (e.g., STR, mtDNA, Y-STR, SNP).
 - Ensure full traceability and contamination control throughout the process.
- Reporting and Quality Assurance
 - Provide detailed reports summarizing methods, findings, and statistical interpretations to the Picayune Rancheria of the Chukchansi Indians and/or the tested individual, as applicable
 - Maintain accreditation with applicable accrediting bodies.
 - Uphold strict confidentiality and data security in compliance with applicable federal and tribal privacy laws.
 - Accept direct payment from individuals tested, providing receipts and documentation as required.
 - Meet required turnaround times and notify the Picayune Rancheria of the Chukchansi Indians of any delays or issue affecting completion schedules.

DELIVERABLES

The contractor shall provide the following deliverables for each request:

- Chain of custody documentation from receipt to final disposition.
- DNA analysis report including test results, interpretive summary, and supporting data.
- Provide certified copies of test results to the Picayune Rancheria of the Chukchansi Indians Tribe and individuals subject to the testing.
- Quality assurance documentation upon request.

PROPOSAL REQUIREMENTS

All proposals must include:

- Company name, contact information, and proof of current accreditation and certifications.
- Description of laboratory capabilities and methodologies.
- Samples reports and QA documentation.
- Experience and references for similar work.
- Insurance and liability coverage documentation.

Required RFP Response Information

Proposal submissions are due by 5:00PM on **December 05, 2025**, and should be submitted in PDF format via email to rfp@chukchansi-nsn.gov. Proposals received after this deadline, or in any format other than a PDF transmitted by email, will not be accepted. Please utilize the format below for your submission:

1. Cover letter
2. Company Information: Include copy of valid state license and accreditation.
3. A statement of qualifications, including relevant project history.
4. Certifications and Licenses: Please include a copy of pertinent licenses or certifications. Bidders must be properly licensed and experienced in providing services similar to those defined.
5. Insurance: Please include a copy of current insurance certificates for Professional Liability Insurance, Commercial/Comprehensive Insurance, Errors and Omissions Insurance, and General Liability Automobile Insurance that indicate single limit and aggregate limits. If selected, and as applicable, the successful bidder shall provide certificates of insurance naming PRCI as additionally insured.
6. References: As applicable, please include a minimum of three references, including tribal references, for which you have completed similar services.
7. Summary of Services: Please provide a summary of services being offered, and utilize the format given as RFP Exhibit for details.
8. Methodology: As applicable, please provide an explanation of methodology for services.
9. Cost Proposal: Please provide details of the costs for DNA testing per person required under this Proposal and required timelines for payments. The proposal should provide a cost for all work

associated with the provision of these services. The final cost of services may be negotiated prior to award of the contract.

10. Indian Preference: Please provide the following to qualify for Indian preference:

- a. Evidence to demonstrate that the firm is at least 51% owned by a member of a federally recognized tribe.
- b. Evidence showing that the owners claiming tribal membership are actively involved in the management of the firm and participate proportionately in the firm's profits.
- c. Evidence of structure, management and financing affecting the Indian character of the enterprise, including major subcontracts and purchase agreements; materials or equipment supply arrangements; and management salary or profit-sharing arrangements; and evidence showing the effect of these on the extent of Indian ownership and interest.

Tribal and Native American Preference

PRCI exercises Tribal and Native American Preference as follows:

1. First preference is given to enrolled Tribal Members of the Picayune Rancheria of the Chukchansi Indians, and to responsive bids from firms in which an enrolled PRCI Tribal Member is a sole or majority owner.
2. Preference is next given to any responsive bids from firms in which an enrolled member of any federally recognized Indian tribe is a sole or majority owner.
3. Bidders claiming Tribal or Native American Preference must submit the following with the response to this RFP:
 - a. Evidence that the majority ownership of the firm consists of one or more persons who are enrolled members of PRCI or another federally recognized Tribe; and
 - b. Evidence that the persons claiming Tribal or Native American Preference are actively involved in the management and operation of the firm.

Contractor Selection:

The selected Contractor must sign a contract that recognizes the sovereignty of the Picayune Rancheria of the Chukchansi Indians.

Project Award

The rating factors to be used in the award of this contract are as follows:

- Cost competitiveness
- Quality and durability of proposed materials
- Contractor's experience and references

- Timeline and ability to meet deadlines
- Compliance with Tribal procurement and safety standards

Reservation of Rights

Picayune Rancheria of the Chukchansi Indians reserves the right to award or reject any bid, response, or proposal for any reason, to request additional information, to request a modification of any proposal, to waive any minor informalities, to solicit further proposals, or to withdraw or cancel this RFP at any time for any reason, at the sole discretion of PRCI.

Contract Requirements

Contracts awarded under this RFP shall include provisions addressing the following, where applicable:

1. Administrative, contractual, and legal remedies in the event a contractor violates or breaches the contract; and
2. Termination for default and termination for convenience.

All questions regarding this RFP should be directed to **Orianna Walker, Interim Deputy Director**, at **(559) 760-0109** or **owalker@chukchansitribe.net**.