



**Picayune Rancheria  
of the  
CHUKCHANSI INDIANS**

**Grade Incentive/Honorarium Application**

**Youth Grade Incentive/Honorarium:** For all eligible students, grades TK-12, with proof of school enrollment and cumulative GPA of 2.0 or higher. Incentive amount is based on grade attended and GPA of each student. A copy of the final grade report card or student transcripts reflecting all semester/trimesters showing the cumulative GPA which will be the only acceptable documents verifying school enrollment and grade incentive requirements for grades 4-12. For grades TK-3, verification of school enrollment is required to receive standardized Youth Grade Incentive. For students on an IEP, please provide a report card or a letter/email of the student's most recent accomplishments, stating that your student met their academic goals. Incentive amount is based on goals that have been successfully met.

Documents for **proof of school enrollment** MUST include school name, child's name, and ALL grades for the previous school year (complete academic transcript/report card).

To be eligible for 8th grade promotion honorarium or 12<sup>th</sup> grade graduation honorarium, transcripts reflecting completion of 8<sup>th</sup>/12<sup>th</sup> grade OR completion/graduation certificate are required.

**Parent/Guardian Information:**

Parent/Guardian: \_\_\_\_\_ Tribal ID: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address (If different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Child(ren) Information: (Grade Incentive/Honorarium) \***

Child Name:	Date of Birth	Tribal ID:
School Attending:	Grade & School Year:	Cumulative GPA:
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**Documentation Checklist:**

- ☐ Completed application (every box is filled out)
- ☐ End of year report card/transcripts with cumulative GPA listed (Grade Incentive)
- ☐ Copy of completion certificate/graduation diploma

**Application Submission and Review:**

- Applications may be picked up at the Tribal Government Office or sent by email/mail as requested.
- Completed applications are to be submitted to the Tribal Government Office
  - In person: 49260 Chapell Hill Drive, Oakhurst, CA 93644 (ask for date stamped copy).
  - Email: [educationapplication@chukchansi-nsn.gov](mailto:educationapplication@chukchansi-nsn.gov)
  - Mail: Attn: Education Department: PO Box 2226, Oakhurst, CA 93644
- Completed applications will be submitted to the Enrollment Department for enrollment and eligibility verification. A copy of the child's birth certificate must be on file for eligibility verification.
- Check requests for verified applications will be submitted to the Finance Department for processing. If application and proof of enrollment are submitted by the **priority processing deadline, June 16<sup>th</sup>**, checks/direct deposit will be mailed by July 31<sup>st</sup>. Paperwork submitted after the June 16<sup>th</sup> deadline will be sent after July 31<sup>st</sup>. This check process can take up to 2 weeks. Checks will be mailed to the existing address on file. It can take 7-20 business days to receive a check by mail. Stop payment for checks not received will not be allowed until a 10-day window has passed from the check date. Checks will be reprocessed after the 10-day window.
- You must send your application for the Clothing Allowance by **September 31<sup>st</sup>**. Any applications received after this date will be automatically rejected. Any petitions to extend this deadline with good cause must be approved by the Education Director.



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- If you need additional space for benefits, please attach a separate sheet of paper with all required information. Documents must be sent per application (transcripts for Clothing Allowance are not applicable for Honorarium applications, etc).
- **For any additional information, please contact:**  
Bobbi Woolf, Education Administrator – [educationapplication@chukchansi-nsn.gov](mailto:educationapplication@chukchansi-nsn.gov)  
Dr. Karen Wynn, Education Director – [kwynn@chukchansi-nsn.gov](mailto:kwynn@chukchansi-nsn.gov)

*For priority processing, please have all completed areas of the application and documentation submitted no later than June 16<sup>th</sup>. Anything received after the deadline will be processed in the order received and are subject to a 3-4 week processing timeline.*

Please select how you would like your benefits:

Check <input type="checkbox"/>	Please be sure mailing address is up to date with Enrollment Department. To update address, please contact the Enrollment Department: <a href="mailto:EnrollmentDept@chukchansi-nsn.gov">EnrollmentDept@chukchansi-nsn.gov</a>
Direct Deposit <input type="checkbox"/>	For Direct Deposit please contact Finance at <a href="mailto:directdeposit@chukchansi-nsn.gov">directdeposit@chukchansi-nsn.gov</a> Please note that Direct Deposit is only available for applications received by priority processing deadline: <b>June 16<sup>th</sup></b>

**By signing this document, you are acknowledging and agreeing to adhere to the terms outlined in the Grade Incentive/Honorarium Application.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

<b>Education Department:</b>	Date Received:	Education Signature:	Date Sent to Enrollment:
<b>Enrollment Verification:</b>	Enrolled: Y/N Notes:	Enrollment Signature:	Date:
<b>Enrollment Verification:</b>	Enrolled: Y/N Notes:	Enrollment Signature:	Date: