



Picayune Rancheria Tribal Gaming Commission

JOB POSTING

Job Title:	Compliance Supervisor
Department:	Compliance Department
Reports to:	Assistant Compliance Manager and Compliance Manager
Location:	Tribal Gaming Commission
Shift:	Flexibility of hours required
Position Status:	Regular Full Time
Salary Level:	Salary DOE

SUMMARY

Responsibilities include supervising compliance officers, providing training, guidance, and counseling on a regular basis and as required. Monitor gaming activities, observing, documenting, and reporting violations or deviations of policies, conducting inspections of the gaming facility and gaming device/software verification. Examine records, reports, and documents in order to establish facts and detect discrepancies. Research and interpret gaming laws, regulations, gaming facility internal controls and policies. Prepare, organize, and maintain inspections reports. Investigate possible gaming violations and complete follow-up inspections. Coordinate and assist management with job assignments, projects, and the review of internal control and policy submissions.

EDUCATION AND/OR EXPERIENCE

A high school diploma or high school equivalent diploma is required to fill this position. An Associates degree from a two-year college or university is preferred, but not required. Candidates must have at least two (2) years' experience as a Gaming Commission Compliance Officer, Surveillance Agent, Auditor, or Investigator.

APPLICATION PROCESS:

If you are interested in this position, please submit the following:

- Completed Application
- If claiming Tribal Preference, please provide proof of Tribal Identification

- All requested information must be submitted to the Human Resources office by 5:00PM on the closing date. Incomplete applications or failure to submit the requested information will result in the disqualification of your application.
- Submit To: PRCI Human Resources P.O. Box 2226 Oakhurst CA, 93644. You may also submit your application and all supporting documents via email: jobs@chukchansi-nsn.gov

PRCI TRIBAL PREFERENCE:

In accordance with applicable Tribal Law, and Title VII of the 1964 Civil Rights Act, the PRCI Administration shall give preference in hiring, promotion, transfer, and lay-off to enrolled members of the Picayune Rancheria of Chukchansi Indians. To qualify for this preference, applicants must submit verification of enrollment in the Tribe. Preference means that Tribal Members who meet the minimum qualifications set forth in the job announcement and position description shall be hired before better qualified non-Tribal Members.

INDIAN PREFERENCE STATEMENT:

Under CFR 25, Part 276 and by Title VII of the Civil Rights Act, Section 701(b) and 703(i), preference in filling all vacancies provided to qualified PRCI Tribal Members and/or other American Indian/Alaska Native Candidates.