



Picayune Rancheria of the Chukchansi Indians

49260 Chapel Hill Drive, PO Box 2226

Oakhurst, CA 93614

(559) 412-5590 – FAX (559) 400-0340

POSITION DESCRIPTION – FIRE PROTECTION WORKERS

Reports To: Elders Director

Department: Administration

Status: Non-Exempt

Salary Range: \$20.00 - \$25.00 per hour

SUMMARY AND SCOPE:

This is a full-time seasonal Fire Protection Worker(s) position that's assigned to take preventative measures to reduce the spread of wildfire around residential homes and comply with CDF regulations. This position will also assist elders with transporting trash to dumpsters monthly. The fire protection workers will be responsible for cutting, stacking, and delivering wood to the elders. The position reports to and is supervised by the PRCI Elder Program Director. Tribal preference applies, a background check and drug test will be conducted.

REQUIREMENTS:

All personnel involved in this project will be required to wear appropriate personal protective equipment, including suitable boots. Additionally, all personnel working around with the weed-eating, brushing and wood cutting equipment will be required to wear a hard hat, eye protection and ear protection.

Note: PRCI will adhere to Bureau-specific safety requirements and consideration for mechanical and other non-fuel treatments pursuant to the BIA Safety and Health Handbook. The use of chemicals will comply with OSHA's Hazard Communication Standard, 29 CFR 1910. Material Safety Data Sheet (MSDS) should be made available for all projects utilizing hazardous materials, and communications in safety training by CDF.

PRIMARY RESPONSIBILITIES:

- Weed eating and clearing brushing around designated areas to comply with CDF regulations.
- Cutting and splitting wood.
- Maintaining equipment.
- Assist elders with transporting trash to dumpsters.
- Contributes to team effort by accomplishing related tasks as needed.
- Perform other duties as required.

MINIMUM QUALIFICATIONS:

- High School diploma or GED.
- The ability to lift at least 50 pounds.
- Excellent verbal and written communication skills.
- Ability to work under minimal supervision.
- Ability to work in extreme weather conditions.
- Must have a valid driver license with a clean DMV printout.
- Must be familiar with the mountain area.
- Pass a drug and background screening.

APPLICATION PROCESS:

If you are interested in this position, please submit the following:

- Completed Application
 - Resume
 - Documentation of completion of Education
 - If claiming Tribal Preference, please provide proof of Tribal Identification
- All requested information must be submitted to the Human Resources office by 5:00PM on the closing date. Incomplete applications or failure to submit the requested information will result in the disqualification of your application.
- Submit To: PRCI Human Resources P.O. Box 2226 Oakhurst CA, 93644. You may also submit your application and all supporting documents via email: jobs@chukchansi-nsn.gov

PRCI TRIBAL PREFERENCE:

In accordance with applicable Tribal Law, and Title VII of the 1964 Civil Rights Act, the PRCI Administration shall give preference in hiring, promotion, transfer, and lay-off to enrolled members of the Picayune Rancheria of Chukchansi Indians. To qualify for this preference, applicants must submit verification of enrollment in the Tribe. Preference means that Tribal Members who meet the minimum qualifications set forth in the job announcement and position description shall be hired before better qualified non-Tribal Members.

INDIAN PREFERENCE STATEMENT:

Under CFR 25, Part 276 and by Title VII of the Civil Rights Act, Section 701(b) and 703(i), preference in filling all vacancies provided to qualified PRCI Tribal Members and/or other American Indian/Alaska Native Candidates.

(Approval Signature)

(Date)

(Employee Signature)

(Date)